



OEMA MINUTES
EXECUTIVE BOARD MEETING
December 29th, 2009
Oklahoma City, OK
Tele-Conference
0900

1. **Called to Order at 0900 and roll call was answered by David Barnes, Glynadee Edwards, Taunia Bozarth, Paula Cain, David Grizzle, Mike Galloway, Mike Honigsberg, Trent Myers, Kirk Mittelstet and Buddy Hatchel, Alternate Central Area VP. Guest present on phone, Diane Terry, OEM and George Jacobs NE Alternate Area VP.**
2. **Mike H. made a motion to approve the November 17th 2009 minutes, 2nd by Paula C., motion carried.**
3. **Presidents “Minute”: Innovations, Mike G. stated that Custer County is using Blackboard CTY. David B. talked about email etiquette and to be careful in using the “reply all” button. Use emails, and Social Networks like Face book and Twitter effective and don’t say anything that you would not say in person.**
4. **Subcommittee Reports**
 - a. **Financial Report: Glynadee reported that the checking account has \$27,784.41 balance. Conference expenses totaled around \$9500.00. David B. suggested that the Board revisit the issue of Scholarships. Taunia B. asked about OK-First software that OEMA was going to purchase for them. OEMA has not heard back from OKFirst.**
 - b. **Submission of invoices: \$100.00 for Steve Goza Memorial Fund was approved by email vote earlier in the month.**
 - c. **Committee reports;**
 1. **Legislative report: Paula C. said the deadline has passed for the first round input, working on other issues to list for awareness. David B. said that Fred and Albert contacted him before the Dec., 14th deadline to help with wording on Title 63, Mutual Aid Compact and Wording on OEMA getting a seat on the State Hazard Mitigation Board. George asked about the License Plates needing credentials and Impersonating a Public Official. Those issues are still being looked into as regard to the law. It was stated that one should not rely on License plates to allow someone into an Emergency Scene and**

that State wide credentialing is more effective and more widely needed to help eliminate some of these issues.

2. **Awards:** David B. said that he was able to present Deke and Andrew their awards for their contribution to OEMA thru OK First over Christmas break.
3. **Business:** Webpage is correct now and list the sponsors for the Conference.
4. **Certification:** David B. said that one request had been received for Certification that needs more info.
5. **Communication:** Gayland submitted a report that the communication committee is working behind the scene on these issues; try to take the lead in convening a meeting of the appropriate state agencies and other stakeholders to try and get a handle on how were going to approach narrowbanding for fire mutual aid, and working with a task group put together by Homeland Security concerning the communication capabilities on the various Regional Response assets. Central Area voiced concerns about becoming involved in the various EAS changes that will be coming in the future, and several committee persons (not all central guys) are already working on various other committees with this. The Communication Committee plans to meet concerning a plan for upgrading HF and VHF statewide capabilities. Glynadee added a report, that in the JAG Grants for Radios, if you're not in an 800 MHz area you do not qualify for radios. This does not mean you can't spend your own money to purchase radios. Mike G. added a report that ODOT system is creeping forward and could be 2 years out.
6. **Membership:** Taunia reported that a membership drive went out to non-OEMA members by sending them a copy of OEMA meeting Highlights and the OKEM. Membership stands at 356. Taunia also modified the membership application include transferring of membership guidelines outlined by OEMA Bylaws.
7. **Conference:** Dates have been submitted to the State OEM office. State OEM office is waiting on FEMA Region VI and Homeland Security for Approval of a grant to Fund the Conference. It was stated that OEMA basically works free to put on the Conference, meaning the Board volunteers their time to organize the conference and schedule speakers. Should OEMA bid the whole package for the conference?
8. **Constitution and By Laws;** David G. stated that cleaning up the language in the By laws is needed.
9. **Public Info and Website:** Taunia again asked for Conference Pictures from those that had cameras at the conference. These are needed for placement on the website. Suggestion- assigns a member or Board member to take pictures at next year's

conference. Kirk M. made a motion and 2nd by Trent M. that each Board member have a camera on them and take photos and to assign the alternate area VP's to assist with some of the photography. Motion carried. Taunia also suggested that the board needs to get more articles into John for the OKEM.

10. Training: Diane T. said that she sent out links to 5 different catalogs on available training. The Training Committee met and it was suggested that the State OEM put on a "G" class every month in OKC. Diane stated that she would mail out to the Board the Training Committee meeting info. Also discussed was Distant Learning thru the Vo-Tech. Need to Identify potential instructors, guidelines to teach courses and accreditation for courses. Diane stated that OEM could spend EMPG money on Training.

11. Mike G. made a motion to approve all Subcommittee reports, 2nd by Mike H. Motion carried.

5. Old Business

- a. 2010 Conference: was discussed in Committee reports
- b. Legislative Activities Update: discussed in Committee reports
- c. Strategic Planning: David B. suggested a Professional Development Work Group to work on the Strategic Planning, to include Board members and those in the field. Include Past Presidents in the work groups, and it was suggested that Paula C. lead this group. The discussion was tabled so it can be discussed further in person instead of a teleconference meeting.
- d. Action Items from Last Months minutes:
 1. Certification list for Website
 2. Area VP's to find members to serve on Legislative Committee
 3. President Awards delivered
 4. Website updated on Conf. Sponsors
 5. Dates for Conference given to OEM
 6. Committee listed on Website
 7. Mandates to have committee meet quarterly
 8. Task assignments on Strategic Planning
 9. Revision of Membership application
 10. Software for OKFirst
 11. Committee Job descriptions update

6. New Business

- a. Preview of OKEM, before sending: Taunia stated that she would like the Board to preview the OKEM before it is sent to membership, so that if it is lacking in Articles we can step in and make the issue more informative. Glynadee made a motion and 2nd by Paula to talk to John Utech about the Board doing a preview of the OKEM before it is sent to the members. Motion

carried. Taunia said that she would contact John about the preview.

- b. **OHS Regional Council Appointments:** Those appointed or retaining their seat on the Councils are:

Region 1-Primary Mike Galloway, Alternate Steve Loftis

Region 2- Primary Kirk Mittelstet, Alternate Bob Anderson

Region 3- Primary Glynadee Edwards, Alternate Chad Letiller

Region 4- Primary Gary Dotson, Alternate Harry Trottier

Region 5- Primary Trent Myers, Alternate Ed Cooke

Region 6- Primary Don Lynch, Alternate Gayland Kitch

Region 7- Primary Mike McCool, Alternate Roger Jolliff

Region 8- Primary Mike Bower, Alternate

- c. **2011 SLA Review:** Once again Garrett is asking for input. David B. will email to the Board and ask if any of them want to meet with Garrett on this issue. David B. will create an SLA Review Board Committee.

7. Area VP Reports: summarized

SE Area: Trent reported that not a lot is going on in December, and no info came in from the EM's in his area.

NW Area: Mike H. reported Garfield County MIPS plan would be scored by CDC this June. Texas County Director Harold Tyson is moved into their new EOC. Steve Loftis reported that he is working on programming NOAA All Hazard Radios for the City of Kingfisher so they can give them out to the citizens. They plan on giving out 360 radios to the city and 270 for the county. Gas leak 9 miles east of Kingfisher however the winds carried the gas into a field so no evacuations or injuries were reported.

SW Area: Glynadee reported that Fredrick and Cache were dealing with a water main break and Altus had a Nursing Home Flooded and had to be evacuated. Hobart had a Fire Downtown that destroyed a Historic Building

NE Area: Kirk reported that most of NE is quiet and everyone is trying to catch up on paperwork. Kay County LEPC presented 6 laptops to volunteer fire departments and had instructors come teach CAMEO and Marplot. Everyone is still digging out from the little snowstorm working off the calories received from too many Christmas Feasts.

George reported that Morris had a water break and 3 pallets of bottled water was delivered to County EOC

Central Area: Buddy H. and David G. gave Gaylands emailed report. Central area Dec. meeting with 29 present. Don Lynch advised that he sent a request to OEM for the use of the existing SEMA-4 talk group for local EM coordination in Central Oklahoma, and SEMA-5 for local coordination in NE Oklahoma and both these request has been approved. Health Dept. advised that they had plenty of H1N1 shots and recommended all first responders get theirs ASAP. Discussion on the Emergency Alert System (EAS) and the aftermath of the loss of local

cable interrupt systems for Cox Communications. Frank gave a presentation on the proposed Incident Support Team for Central Oklahoma. This is still in the idea stage and is an OKC initiative. NWS Rick Smith advised on upcoming moisture. He promoted the use of the NWS-Chat, and the NWS Severe Weather Workshop is set for March 4-6 in Norman at the Embassy Suites. ACOG advised that the UASI grant has been received. Cleveland County upgraded their security at the Courthouse. Moore has adopted a pandemic continuity plan, and assisted with H1N1 vaccinations.

8. Misc. Discussion:

Upcoming workshops were discussed with dates and Board meetings combined.

9. Visitor's Comments: none

10. Next Full board meeting date will be February 3rd, in SW area, to coincide with SW Workshop @ 0900.

11. Trent M. made a motion to adjourn at 11:30, 2nd by Mike G. Motion carried